



Non-Merit Job Vacancy Announcement

EXECUTIVE DIRECTOR

Pay Grade:		Position Type:	Full Time
Salary or Range:	\$110,000 - \$118,000	Work Schedule:	Monday through Friday
FLSA Designation:	Exempt	Work Week:	37.5 Hours

Agency: Kentucky Occupational Safety And Health Review Commission
Work Address: #4 Millcreek Park
Frankfort, KY 40601
Work County: Franklin

AGENCY COMMENTS:

Position is ungraded, Non-Merit

DESCRIPTION OF JOB DUTIES:

This position requires a licensed practicing attorney to litigate cases on behalf of the Review Commission in Circuit Court, Court of Appeals, and Supreme Court as they relate to OSHA law and proceedings. This position is critical to this agency in that it provides our agency and its commission legal advice on how to proceed in OSH cases, and litigation, in addition to writing briefs, recommended orders, interlocutory orders, and decisions for the Review Commission. Must possess knowledge of personnel rules and regulations. The work load of this position requires the ability to handle complex legal issues that are unique, technical and/or controversial while requiring a high level of original legal research and analysis. Supervises non-attorney staff. Performs other duties as assigned.

MINIMUM REQUIREMENTS:

EDUCATION:

Hold a degree in Law. Also see Special Requirements.

EXPERIENCE:

Five (5) years experience in the practice of law.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed to practice law in the Commonwealth of Kentucky or comply with SCR 2.111 Limited certification of admission to practice or SCR 2.112 Attorney participants in defender or legal service programs. Must be in good standing with the Kentucky Bar Association.

Post Employment Requirements - Must maintain current license to practice law in the Commonwealth of Kentucky or

continue to comply with SCR 2.111 Limited certification of admission to practice or SCR 2.112 Attorney participants in defender or legal services program for the length of employment in this classification.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

BENEFITS: *Benefits are based on the position type (full-time versus part-time) and can be viewed on the Benefits Schedule within the [Employee Handbook](#).*

HOW TO APPLY / APPLICATION PROCESS:

(DEADLINE: 9/30/2016)

[Posted on: 9/15/2016]

PLEASE SEND RESUME via email to: Jenny.Kays@ky.gov

OR

Jenny Kays
KOSH Review Commission
#4 Millcreek Park
Frankfort, KY 40601

Contact Name: Jenny Kays

Contact Method: (502) 573-6892 or
Jenny.Kays@ky.gov

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.